

Returns Form



Return To: Office Resale
1 Ardra Road,
London,
N9 0BD

Please complete the form below and attached this with the item you want to return.

Name	Date	Order No.	Reason Code	Quantity

Reason Codes

- A – Product no longer required
- B – Item is damaged/faulty
- C – Other (please provide details)

Return Policy

The collection will be arranged by our Office Resale Delivery Team where you will receive a tracking notification or DHL Courier.

To make the refund process as easy as possible please follow the guidelines below:

- **Reuse the original packaging the item arrived in.**
- **Ensure your chair is placed in the original box the chair arrived in (Only if delivered by courier applies).**
- **Please ensure that this form is attached to your item, fail to do so the refund will not be issued.**

Once your return is received and inspected, we will notify you of the approval or rejection of your refund.

If you are approved, then your refund will be processed, and a credit will automatically be applied to your original method of payment within 14 days of Office Resale receiving your returned product.

If you have not received your refund after 14 days, please check with your bank or credit card company. If you have done this, please contact us at officersale.uk@crownew.com

Thanks for your business with Office Resale!